



British Chamber of Commerce Kenya  
British High Commission Building  
Upper Hill Road, Upper Hill  
P.O. Box 37466-00100, Nairobi  
Email: [secretariat@bcckeny.org](mailto:secretariat@bcckeny.org)

### APPLICATION FORM FOR ALMASI MEMBERSHIP

#### QUALIFYING CRITERIA (applicant company must qualify against at least one):

- British Company
- British Directors or Shareholders
- Doing business in UK (Please attach details of the companies you are working with)
- In partnership with UK companies (Please attach documented details of those partnerships)
- Intend to do business with UK partners (Please advise which companies you intend to do business with)

Provide more details and give reasons for wanting to join the Chamber and what you are expecting from your membership:

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<input type="checkbox"/> <b>GENERAL COMPANY INFORMATION</b>
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<b>1.1 Company Details</b>
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Company Name (in full):
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Other Trading Name(s) if applicable:
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Physical Address:
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General E-mail Address:
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Web Page:
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<b>1.2 General point of contact</b>
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Name:
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Job Title:
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Email Address:	
Mobile No:	Telephone No:
<b>1.3 Company Profile</b>	Attach one-page company profile.
<b>Company's products and services:</b>	
<b>Business Sectors</b> <input type="checkbox"/> Agri-Business <input type="checkbox"/> Aid Funded Business Service <input type="checkbox"/> Automotive <input type="checkbox"/> Business Services (Legal, Accounting etc.) <input type="checkbox"/> Security <input type="checkbox"/> Education & Training <input type="checkbox"/> Extractives <input type="checkbox"/> Fast Moving Consumer Goods <input type="checkbox"/> Financial Services <input type="checkbox"/> Healthcare <input type="checkbox"/> ICT <input type="checkbox"/> Infrastructure <input type="checkbox"/> Tourism & Travel <input type="checkbox"/> Media & Publishing <input type="checkbox"/> Renewables <input type="checkbox"/> SME <input type="checkbox"/> Other	<b>Specific Business Activities</b> (allows us to accurately 'match' you to members seeking products / services):
<b>Jurisdiction in which Company is registered:</b>	
<b>Market of Operation:</b> <input type="checkbox"/> Kenya only <input type="checkbox"/> East Africa <input type="checkbox"/> Global	(If not Global, please provide details of other regions)
<b>Company CSR Projects and Interests:</b>	
<b>Total Number of Expatriate Employees in Kenya:</b>	

<b>Total Number of Kenyan Employees:</b>	
<b>Total Number of Apprentices / Interns:</b>	<b>Apprentices:</b> <b>Interns:</b>
<b>To which other Chambers in Kenya does the company belong?</b>	

<b>2. SPECIFIC CONTACTS WITHIN COMPANY – to enable targeted delivery of event information</b>			
<b>Post</b>	<b>Name of Incumbent</b>	<b>Email Address</b>	<b>Phone</b>
Chief Executive			
PA to Chief Executive			
Chief Financial Officer			
Marketing Lead			
Corporate Relations Lead			
Business Development Lead			
Security Lead			
<b>Key Contacts for Trade Services</b>			

<b>3. REASONS FOR JOINING THE CHAMBER</b>	
<input type="checkbox"/> Networking Opportunities / raising business profile <input type="checkbox"/> Access to other services <input type="checkbox"/> Marketing / Access to international trade support <input type="checkbox"/> Advocacy <input type="checkbox"/> Representation <input type="checkbox"/> Access to business information and expertise <input type="checkbox"/> Receiving publications <input type="checkbox"/> Part of your business strategy <input type="checkbox"/> Others _____	

**Note:** The British Chamber of Commerce Kenya exists to promote British business in Kenya, encourage UK based businesses to consider Kenya as a business destination, and assist Kenyan businesses in trading with British companies. In order to do this, the Chamber facilitates networking within its membership and enables the marketing of members' products and services to other members and to British companies seeking partners within Kenya.

It is therefore necessary for the Chamber to maintain a Directory that provides key information about member companies. This Directory is hosted on an open-access website and may list all information provided in this form, less the contact details of named individuals. **By signing this form, you are consenting to the data you have provided appearing in the British Chamber of Commerce Kenya Membership Directory.**

\*Membership can be revoked if the member fails to partner with a British company, is found to behave inappropriately with other members or at Chamber events or if they tarnish the integrity of the Chamber in any way.

<b>Declaration</b>		
We hereby apply to join the British Chamber of Commerce Kenya for the membership year 1 <sup>st</sup> October 2019 to 30 <sup>th</sup> September 2020. We consent to our company information being published in the British Chamber of Commerce Kenya website, newsletters and social media including any pictures taken at BCCK events in compliance with the BCCK privacy statement in compliance with GDPR on our website - <a href="http://bcckkenya.org/index.php/pages/privacy">http://bcckkenya.org/index.php/pages/privacy</a>		
<b>Name of Company Representative</b>	<b>Signature</b>	<b>Date</b>

**BCKK Code of Conduct**

As a British Chamber of Commerce Kenya Corporate/Consultant member I/we recognize that membership is a privilege and that a membership brings with it the responsibility to assure that all members also understand and commit to the following conduct.

Accordingly, I/we undertake to:

1. Conduct all business and professional activities in a reputable manner so as to reflect honourably upon the Kenyan/UK business community and fellow chamber members.
2. Respect the good reputation, profile and status of the British Chamber of Commerce and represent it accordingly.
3. Understand, support and promote the chamber along with its mission and objects to the business community.
4. Provide honest, skilled and conscientious service to customers.
5. Present a true presentation in all advertising. Goods and services shall be advertised in accordance with all municipal, provincial and county legislation.
6. Conform to all laws established by municipal, provincial and county governments for the conduct of business.
7. Whenever reasonably possible, participate in events and activities of the chamber and lend my/our business/professional expertise.
8. Play a role in the promotion, development and enhancement of business growth and activities in Kenya.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date